Ragsdale High School Attendance Policy 22-23

• Notes for early release are accepted in the morning prior to 1st block at the attendance office.

• Early Release or Tardy

o You **MUST** sign in/out through the attendance office

• Phone calls **will not** be permitted to release students

• Notes for excused absences are **only** accepted up to 3 days after absence

• 3 Unexcused Tardies = Disciplinary Action

• 3 Absences per class per semester are permitted

• After 13 Absences in a semester, students are **NOT** eligible for sports the following season

• Students are required to attend class for at least 1/2 of the class period to be counted **“present”**

• **Excused Tardy/Absence**

o If a parent brings in a student

o Medical/Dental Appointment

o Illness or Injury

o Death in the Family/Funeral

o Had to assist parent

o Educational Opportunity which includes trips, college visits *(requires administrative approval)*

o Court Proceedings with documentation

o Religious Observances

• **Unexcused Tardy/Absence**

o Missed the bus

o Overslept

o Car issues – car would not start, dead battery, flat tire, etc.

o “Please excuse for being tardy/absent……” and does not give a reason

**Bell Schedule**

1st Block 9:15 am - 10:50 am

2nd Block 10:55 am - 12:25 pm

3rd Block 12:30 pm - 2:40 pm (includes lunch)

4th Block 2:45 pm - 4:15 pm 

Attendance Office Support (336) 454-7400 ext. 1251